



Agenda Item Form

Agenda Date: APR 27 2004

Districts Affected: ALL

Dept. Head/Contact Information: Byron E. Johnson

Type of Agenda Item:

- | | | |
|--|---|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☐ General Fund
- ☒ Grant (duration of funds: _____ Months)
- ☐ Other Source: _____

Legal:

- ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☒ High ☐ Medium ☐ Low # of days: _____

Why is this item necessary:

Temporary Personnel - RN's-Medical Assistants-IVN's

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Statutory or Citizen Concerns:

Departmental Concerns:

*

DATE: April 19, 2004
TO: Municipal Clerk
FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313
THRU: Aurora Wells
Interim Bid Clerk ext. 4038

CITY CLERK DEPARTMENT

APR 22 AM 2 34

Byron E. Johnson

Please place the following item on the **CONSENT** agenda for the Council Meeting of **APRIL 27, 2004.**

Item should read as follows:

Bid No.	2004-084	Temporary Personnel
Award to:	Vendor 1	RMP Personnel, Inc.
		El Paso, TX
Item (s):		2
Amount:		\$12,000.00 (estimated yearly)
	Vendor 2	Advance'd Temporaries, Inc.
		El Paso, TX
Items (s)		1 & 3
Amount		\$162,000.00 (estimated yearly)
Department:	City-County Health Department	
Funds available:	41150020-06075-502213	
	Grant G410406	
Funding source:	Temporary Employment Services	
	TDH Immunization Grant	
Total award:	\$348,000.00 (estimated)	
District (s):	All	

City-County Health and Purchasing recommend award as indicated as these vendors are low, responsive and responsible bidders meeting specifications.

This is a twenty-four month contract with the option to renew the contract for two additional years. Additionally, Advance'd Temporaries, Inc. offers a 2% 10 days Prompt Payment Discount.

Contact person: Ray Heredia, Procurement Analyst at 541-4316.

AGENDA FOR: APRIL 27, 2004

PROJECT FORM

DATE: APRIL 16, 2004

PROJECT: TEMPORARY PERSONNEL

BID NO. 2004-084 CITY-COUNTY HEALTH DISTRICT

BUDGET NO.: 41150020-06075-502213 PROJECT G410406

FUNDING: TEMPORARY EMPLOYMENT SERVICES G410406GRNT TDH IMMUNIZATION GRANT
DISTRICT(S) : ALL

RECOMMENDATION:

VENDOR #1:

RMP PERSONNEL INC.

EL PASO TX

ITEM(S): # 2

\$12,000.00 ESTIMATED/YR

VENDOR #2:

ADVANCE'D TEMPORARIES INC

EL PASO TX

ITEM(S) #1 & 3

\$162,000.00 ESTIMATED/YR

City-County Health and Purchasing recommend award as indicated as these vendors are the low, responsive and responsible bidders meeting specifications.

This is a twenty-four month contract with the option to renew the contract for two additional years. Additionally, Advance'd Temporaries, Inc. offers a 2% 10 days Prompt Payment Discount.

BIDS SOLICITED: 25

BIDS RECEIVED: 07

BIDS LOCAL: 21

BIDS SVCS: 06

"NO BID " REC'D: 01

CURRENT TAXES PAID

OUT-OF-TOWN

TOTAL RECOMMENDED AWARD: \$348,000.00 ESTIMATED

COUNCIL:

APPROVED

REJECTED

CITY CLERK

APPROVED:

COUNCIL MEETING OF: **APRIL 27, 2004**

BYRON E. JOHNSON
DIRECTOR OF PURCHASING



El Paso City-County Health and Environmental District

MEMORANDUM

DATE: April 5, 2004

TO: Ray, Heredia, Procurement Analyst

FROM: Sandra Rodriguez, Personnel Research Analyst *Sandra Rodriguez*

THRU: Edward F. Munoz, Administrative Services Manager *Edward F. Munoz*

RE: Solicitation 2004-084 Temporary Personnel

After review, the recommendation for award is as follows:

Registered Nurse Advance'd Temporaries

Medical Assistant RMPersonnel

Licensed Voc. Advance'd Temporaries

Thank you.

CITY OF EL PASO BID TABULATION

BID ITEM: TEMPORARY PERSONNEL

BID DATE: FEBRUARY 4, 2004

BID # 2004-084

DEPARTMENT: CITY-COUNT HEALTH DISTRICT

		ADVANCE'D TEMPORARIES, INC. EL PASO, TX	CAREERSTAFF MANAGEMENT, INC. dba TRAVEL CARE UNLIMITED IRVING, TX	MEDSTAFF, INC. NEWTOWN SQUARE, PA	NEW TIMES STAFFING EL PASO, TX
		BILLABLE	BILLABLE	BILLABLE	BILLABLE
1.	REGISTERED NURSES EST. 8,000 HOURS PER YEAR	\$31.50 /HOUR	\$58.00 /HOUR	\$39.75 /HOUR	\$41.25 /HOUR
2.	MEDICAL ASSISTANT (TECHNICIAN) EST. 1,000 HOURS PER YEAR	\$15.75 /HOUR	\$26.00 /HOUR	\$14.75 /HOUR	\$19.80 /HOUR
3.	LICENSED VOCATIONAL NURSE EST. 2,000 HOURS PER YEAR	\$27.00 /HOUR	\$43.00 /HOUR	\$34.95 /HOUR	\$33.00 /HOUR
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE CONTRACT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:</p> <p>A. ONE (1) YEAR FROM DATE OF AWARD OF THE CONTRACT.</p> <p>B. TWO (2) YEARS FROM DATE OF AWARD OF THE CONTRACT.</p> <p>C. NO OPTION OFFERED.</p>		<p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p><input type="checkbox"/></p>
PAYMENT TERMS:		2%-10 DAYS / 1%- 20 DAYS NET - 30 DAYS	NET - 30 DAYS	NET - 30 DAYS	2% - 10 DAYS

APPROVED BY: 

DATE: 2-10-04

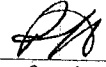
CITY OF EL PASO BID TABULATION

BID ITEM: TEMPORARY PERSONNEL
BID DATE: FEBRUARY 4, 2004

BID # 2004-084

DEPARTMENT: CITY-COUNTY HEALTH DISTRICT

		NURSEFINDERS, INC. d/b/a NURSEFINDERS OF EL PASO EL PASO, TX	RMPERSONNEL, INC. EL PASO, TX	STARMED HEALTH PERSONNEL, INC. d/b/a STARMED STAFFING GROUP EL PASO, TX	
		BILLABLE	BILLABLE	BILLABLE	BILLABLE
1.	REGISTERED NURSES EST. 8,000 HOURS PER YEAR	\$39.00 /HOUR	N/A /HOUR	\$39.00 /HOUR	\$0.00 /HOUR
2.	MEDICAL ASSISTANT (TECHNICIAN) EST. 1,000 HOURS PER YEAR	\$16.00 /HOUR	\$12.00 /HOUR	\$23.00 /HOUR	\$0.00 /HOUR
3.	LICENSED VOCATIONAL NURSE EST. 2,000 HOURS PER YEAR	\$29.00 /HOUR	N/A /HOUR	\$31.00 /HOUR	\$0.00 /HOUR
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE CONTRACT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:</p> <p>A. ONE (1) YEAR FROM DATE OF AWARD OF THE CONTRACT.</p> <p>B. TWO (2) YEARS FROM DATE OF AWARD OF THE CONTRACT.</p> <p>C. NO OPTION OFFERED.</p>		<p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p><input type="checkbox"/></p>
PAYMENT TERMS:		NET - 30 DAYS	NET - 30 DAYS	1.75% - 10 DAYS 1.25% - 20 DAYS NET - 30 DAYS	
BIDS SOLICITED: 25		BIDS RECEIVED: 7		LOCAL BIDS: 21	NO BIDS: 1

APPROVED BY: 

DATE: 2-10-04

2004-084 TEMPORARY PERSONNEL - CITY-COUNTY HEALTH DISTRICT

ADVANCE'D TEMPORARIES
SCOTT GIBSON
7505 LOCKHEED DR. #C
EL PASO, TEXAS 79925-2401

CAREER CONSULTING GROUP
PROFESSIONAL RECRUITERS
6006 N. MESA, SUITE 405
EL PASO, TEXAS 79912

LABOR FORCE
ATTN: TERRY NAVARETTE
1803 MONTANA
EL PASO, TEXAS 79902

THE JOB CONNECTION
8855 VISCOUNT, SUITE E
EL PASO, TEXAS 79925

ATTN: TISH TIMES
NEW TIMES STAFFING
11709 CHIQUIS LN.
EL PASO, TX 79936

ATTN: NOAH CASTLE
SOUTHWEST NURSE STAFFING
1624 LEE TREVINO, STE. A
EL PASO, TX 79936

RM PERSONAL INC.
4707 MONTANA
EL PASO, TEXAS 79903

ATTN: DEBBI HESTER
INTEGRATED HUMAN CAPITAL
7300 VISCOUNT, SUITE 103
EL PASO, TX 79925

ATTN: CHRISTINE URIAS
NURSE FINDERS
4171 N. MESA #A107
EL PASO, TX 79902

DICKASON
4900 N. MESA
EL PASO, TX 79912

MEDSTAFF
1600 N. LEE TREVINO, STE. C-1
EL PASO, TX 79936

ATTN: ADAN SILVA, JR.
INTEGRATED HUMAN CAPITAL
7300 VISCOUNT, SUITE 103
EL PASO, TX 79925

ATTN: JIM LANGNER
CAREER STAFF UNLIMITED
2600 S. GESSNER, SUITE 300
HOUSTON, TX 77063

ATTN: NEIL ANTONY
ACRO SERVICE CORP.
17187 N. .LAUREL PARK DR STE
165
LIVONIA, MI 48152

ATTN: PAULINE GARCIA
I T S QUEST
2660 AIRPORT, SUITE 900
SANTA TERESA, NM 88088

NURSE FINDERS
4171 N. MESA, STE. 107
EL PASO, TX 79902

BID INFORMATION SERVICE
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER
PO BOX 5600
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE
2829 MONTANA AVE, B-100
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER
CLASSIFIED/LEGAL SECTION
PO BOX 20
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER
4791 N. MESA
EL PASO, TX 79902

SAM'S CLUB
7970 NORTH MESA
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION
PO BOX 3612
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY
2626 NORTHEAST #103
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901